



**BUREAU OF PUBLIC PROCUREMENT (BPP)**

1<sup>st</sup> Batch 2019 Training for Conversion into the Procurement Cadre in Parastatals, Institutions, Commissions and Agencies of the Federal Government of Nigeria

**CALL FOR NOMINATIONS**

The training programme of the Bureau of Public Procurement (BPP) for conversion of officers into the Procurement Cadre is designed to build institutional capacity as required in Part II, Section 5(k) and (s) of the Public Procurement Act, 2007. In furtherance of this, the Bureau hereby announces the commencement of the 2019 exercise.

Accounting Officers are therefore requested to nominate qualified officers to participate in the training scheduled to take place at Digital Bridge Institute (DBI) 1, Nitel Road, Cappa Bus Stop, Agege Motor Road, Oshodi, Lagos State, from Sunday, 24<sup>th</sup> March – Saturday, 13<sup>th</sup> April 2019.

**Eligibility**

- \* For a candidate to be eligible for conversion to the Procurement cadre, he/she shall possess at least a Bachelor's degree, HND or equivalent, in any of the following disciplines: Economics, Business Administration, Accountancy, Law, Insurance, Banking and Finance, Marketing, Quantity Survey, Engineering, Architecture, Computer Science, Statistics, Purchasing and Supply or other related disciplines as approved by the National Council on Establishment.
- \* Only Candidates with nomination letters duly endorsed by their Accounting Officers i.e. Chief Executives will be admitted to the training.

The submission should include the curriculum vitae of the nominated officer (s), which must clearly state the following details in the following order:

- a. Names, email address and phone number of the officer
- b. Date of first appointment, confirmation and last promotion (relevant documents attached)
- c. Academic and professional qualifications (attach copies of certificates)
- d. Evidence of past trainings in Public Procurement at the Public Procurement Research Centres (PPRCs) located at Federal University of Technology(FUT), Owerri and Ahmadu Bello University (ABU), Zaria

The request from interested Parastatals, Agencies, Institutions and Commissions should reach the Bureau not later than 4.00 pm on Wednesday, 6 February, 2019 and should be addressed to the:

**Director-General,  
Bureau of Public Procurement,  
11 Suleiman Barau Crescent, Off Ibrahim Taiwo Street, State House,  
Asokoro, Abuja.**

**Please note that:**

- a. There is currently no conversion for core Civil Servants i.e. officers employed directly by the Federal Civil Service Commission (FCSC).
- b. The endorsement of candidates by Accounting Officers i.e. Chief Executives implies that successful nominees shall be converted into the Procurement Cadre in their respective establishments.
- c. Only shortlisted officers will be admitted to the training;
- d. Nominees who have attempted three (3) times need not apply.
- e. Nominees who have less than one (1) year left in service from the date of the advertisement need not apply.
- f. Shortlisted officers must log onto [www.bpp.gov.ng](http://www.bpp.gov.ng), then click on [poms.bpp.gov.ng](http://poms.bpp.gov.ng) to complete their Online Registration from 1<sup>st</sup> to 7<sup>th</sup> of March, 2019;
- g. Shortlisted officers must come along with two (2) recent passport photographs;
- h. Shortlisted officers must submit their **Assignment No. 1** based on the materials sent to the candidate online on or before Friday 22<sup>nd</sup> March, 2019 at 4:00pm as instructed.
- i. Shortlisted officers must submit their **Assignment No. 2** based on materials and lectures given at the training on or before Friday, May 10, 2019 at 4:00pm as instructed.
- j. Failure to submit the two assignments on the set dates and times and any act of plagiarism would attract appropriate sanctions.**
- k. Only shortlisted officers for the training would be published on the Bureau's website
- l. For further enquiries, please call 08055171713, 07038794045, 08057457532, or 08035958600 or send an e-mail to: [info@bpp.gov.ng](mailto:info@bpp.gov.ng) or [procurementcadre@bpp.gov.ng](mailto:procurementcadre@bpp.gov.ng) or visit: [www.bpp.gov.ng](http://www.bpp.gov.ng)**