

JOS UNIVERSITY TEACHING HOSPITAL
INVITATION TO TENDER (TECHNICAL AND FINANCIAL BIDS) FOR 2020
COVID-19 INTERVENTION PROJECTS

1. INTRODUCTION

The Federal Government of Nigeria has allocated funds for Covid-19 Intervention Programme as amended in the 2020 Appropriation Act. In view of this, Jos University Teaching Hospital invites reputable and experienced contractors to submit technical and financial bids for the emergency procurement of the under-listed projects:

2. SCOPE OF SUPPLIES

- Lot 1: Equipping of 10-Bedded Intensive Care Unit (ICU)
- Lot 2: Equipping of Isolation Centre
- Lot 3: Procurement of Personal Protective Equipment (PPE)
- Lot 4: Procurement of Molecular Laboratory Equipment

3. ELIGIBILITY REQUIREMENTS

Interested Companies are required to submit the following documents in their technical profiles:

- i) Evidence of Certificate of Incorporation issued by the **Corporate Affairs Commission (CAC)** including Form CAC 1.1 or CAC2 and CAC7;
- ii) Evidence of Company Income's **Tax Clearance Certificate** for the last three (3) years valid till 31st December, 2020;
- iii) Evidence of current **Pension Compliance Certificate** valid till 31st December, 2020;
- iv) Evidence of current **Industrial Training Fund (ITF)** Compliance Certificate valid till 31st December, 2020;
- v) Evidence of current **Nigeria Social Insurance Trust Fund (NSITF)** Compliance Certificate valid till 31st December, 2020;
- vi) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of **Interim Registration Report (IRR)** expiring on 31/12/2020 or valid Certificate issued by BPP.
- vii) **Sworn Affidavit**:- Disclosing whether or not any officer of the relevant committees of Jos University Teaching Hospital or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars; The Company is not in receivership, insolvent or bankrupt; None of the Directors of the company has been convicted in any Court for any criminal offence including fraud and financial impropriety;
- viii) Company's **Audited Accounts** for the last three (3) years - 2017, 2018 & 2019;
- ix) Evidence of financial capability to execute the project by submission of **Reference Letter** from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- x) Verifiable documentary **evidence of at least three (3) similar jobs** executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- xi) **Company's Profile with the Curriculum Vitae** of key staff to be deployed for the project, with copies of their Academic/Professional qualifications including trained Original Equipment Manufacturers (OEM) Biomedical Engineers;
- xii) **Letter of Authorization** from any of the original manufacturers listed in the Approved policy for procurement for Health and Medical Equipment for Tertiary Hospitals in Nigeria, published by the BPP/FMOH/SON/NNRA, year 2017-2018 (2nd Revision)

- xiii) All documents for submission must be transmitted with a **Covering/Forwarding letter** under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

4. COLLECTION OF BID DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the Tenders Office (Procurement Department of JUTH) upon presentation of evidence of payment of a non-refundable fee of N10,000.00 per Lot, paid into Jos University Teaching Hospital Remita account or a direct payment proven with a verified teller at any cash point of the Hospital.

5. SUBMISSION OF TENDER DOCUMENTS

Completed tenders documents are to be submitted in two (2) Hardcopies each of the Technical and Financial Bids, neatly bound and sealed in two separate envelopes clearly marked, at the top right corner of each of the envelopes with the title of the project. e.g. "Technical Bid for Lot 1: Equipping of Isolation Centre" and "Financial Bid for Lot 1: Equipping of Isolation Centre". Both envelopes shall then be put in a larger envelop clearly marked at the top right corners as Technical & Financial Bids and address to:

**The Secretary, JUTH Tenders Board
Jos University Teaching Hospital
P. M. B. 2076 Garki
Lamingo, Jos.**

and drop in the Tender Box at the Procurement Department of JUTH on or before 12:00 noon on Wednesday, 16th December, 2020.

6. OPENING OF TECHNICAL BIDS

The envelopes containing the Technical Bid shall be opened immediately after the deadline for submission at 12:00 noon on **Wednesday, 16th December, 2020**, at the Board Room Jos University Teaching Hospital.

Please, ensure that you sign the Bid Submission Register, as the Jos University Teaching Hospital would not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "Head of Procurement Department" on e-mail: procurementjuth@yahoo.com.

7. GENERAL INFORMATION

- i) Bids must be in English Language and signed by an official authorized by the bidder;
- ii) Bids submitted after the deadline for submission would be returned un-opened;
- iii) All documents submitted may be referred to the respective issuing authority for verification and authentication;
- iv) Bidders should not bid for more than two (2) Lots;
- v) All costs will be borne by the bidders;
- vi) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector

- professional bodies and Civil Society Organization in the areas of Anti-Corruption/Transparency;
- vii) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
 - viii) Only pre-qualified bidders at technical evaluation would have their financial bids opened, while the financial bids of un-successful bidders will be returned un-opened;
 - ix) Jos University Teaching Hospital is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

Signed
Management