



**FEDERAL TEACHING HOSPITAL, GOMBE  
INVITATION TO TENDER**

**1. INTRODUCTION:**

- 1.1 The Federal Teaching Hospital Gombe, a Tertiary Health Institution located along Ashaka Road, Gombe, Gombe State wishes to Execute Projects under Covid-19 Intervention Programme.
- 1.2 The Hospital therefore, invites experience and competent contractors/suppliers to submit Technical & Financial bids for Emergency Procurement of the under listed items.

**2. SCOPE OF SUPPLIES**

LOT NOS	DESCRIPTION
	<b>GOODS</b>
<b>1</b>	<b>PROCUREMENT AND EQUIPPING OF ISOLATION CENTRE</b>
<b>2</b>	<b>PROCUREMENT AND EQUIPPING OF TEN (10) BEDDED INTENSIVE CARE UNIT (ICU)</b>
<b>3</b>	<b>PROCUREMENT AND INSTALLATION OF MOLECULAR LABORATORY EQUIPMENT</b>
<b>4</b>	<b>PROCUREMENT OF PERSONAL PROTECTIVE EQUIPMENT (PPÉs)</b>

**3. ELIGIBILITY REQUIREMENTS**

- a. Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) Including Form CAC2 and CAC7;
- b. Evidence of Company Income's Tax Clearance Certificate for the Last 3 Years Valid Till 31<sup>st</sup> December, 2020 (2017, 2018 & 2019);
- c. Evidence of Current Pension Compliance Valid Till 31<sup>st</sup> December, 2020;
- d. Evidence of Current Industrial Training Fund (ITF) Compliance Certificate Valid Till 31<sup>st</sup> December, 2020;
- e. Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by Submission of Interim Registration Report (IRR) Expiring on 31/12/2020 or Valid Certificate Issued by BPP;
- g. Sworn Affidavit:
- Disclosing whether or not any officer of the relevant committees of the Federal Teaching Hospital, Gombe or The Bureau of Public Procurement (BPP) is former or present Director, Shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
  - The Company is not in receivership, Insolvent or Bankruptcy;
  - None of the Directors of the company has been convicted in any court for any criminal offence including fraud and financial impropriety;
- h. Company's Audited Accounts for the Last Three (3) Years 2017, 2018 & 2019;
- i. Evidence of financial capability to execute the project by submission of Reference Letter from a refutable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- j. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional Qualifications;
- k. Verifiable documentary evidence of at least Three (3) Similar Jobs Executed in the Last Five (5) Years Including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the Projects;
- l. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including at least Three (3) trained Original Equipment manufacturers (OEM) Biomedical Engineers;

- m. For **Lots 1,2&3**: Letter of Authorization from the Original Equipment Manufacturers (OEMs) listed in the Approved policy for procurement for Health and Medical Equipment for Tertiary Hospitals in Nigeria, published by the BPP/FMOH/SON/NNRA, year 2017-2018 (2<sup>nd</sup> Revision);
- n. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner).
- o. All documents for submission must be transmitted with a Covering/Forwarding Letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (Preferably GSM No.), and e-mail address. The Letter Head Paper must bear the Names and Nationalities of the Directors of the Company at the Bottom of the page, duly signed by the authorized officer of the firm.

#### **4. COLLECTION OF TENDER DOCUMENTS**

Tender documents can be obtained from the Office of the **SECRETARY MANAGEMENT TENDERS BOARD (Administrative Block Upstairs) FEDERAL TEACHING HOSPITAL, GOMBE** after payment of non-refundable tender fees of **N10, 000.00** for each Lot, into Federal Teaching Hospital, Gombe's Remita Account.

#### **5. SUBMISSION OF TENDER DOCUMENT**

All Completed Technical and Financial Tender shall be submitted in Two (2) separate sealed envelopes, clearly marked "Technical Bid" for **Lot ...** and Financial Bid for **Lot----** (**Indicate the Lot Number**) which shall be inserted in a bigger third sealed envelope. The projects title, lot number and contractor's name must be clearly written on top of each envelope, which must be dropped in the Tender Box located at the Administrative Building (Ground Floor) of the Hospital not later than **12:00 noon on Friday 11, December, 2020.**

#### **6. OPENING OF TECHNICAL BIDS**

Only Technical bid will be opened immediately after the deadline for submission at **12:00noon on Friday 11, December, 2020** at the **Hospital Conference Hall (Hospital Complex, G.O.P.D upstairs).**

#### **7. GENERAL INFORMATION**

- a. Bids must be in English Language and signed by an official authorized by the bidder;
- b. Bids submitted after the deadline for submission would be returned un-opened;
- c. Bidders should not bid for more than two (2) Lots.
- d. All costs will be borne by the bidders;
- e. All documents submitted may be referred to the respective issuing authority for verification and authentication.
- f. Presence of bidders/representatives and members of the public shall not be required during the bids opening in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording in the presence of Two (2) representatives of private sector professional bodies and Civil Society Organization in the areas of Anti-Corruption/Transparency;
- g. Bid documents can be can also be collected in soft copies and Bidders can submit through post (Courier Services);
- h. Only pre-qualified bidders will be contacted at a later date for financial bid opening, while the financial bids of un-successful bidders will be returned un-opened
- i. The Federal Teaching Hospital Gombe is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED**  
**Ag. CHIEF MEDICAL DIRECTOR**  
**FEDERAL TEACHING HOSPITAL, GOMBE**

