



**UNIVERSITY OF ILORIN TEACHING HOSPITAL**  
OLD JEBBA ROAD, OKE-OSE  
P.M.B. 1459 ILORIN KWARA STATE, NIGERIA

**INVITATION TO TENDER FOR COVID 19 EMERGENCY INTERVENTION PROJECTS**

**1.0 INTRODUCTION**

The University of Ilorin Teaching Hospital in furtherance of its responsibility as a tertiary health institution in the management of Covid-19 pandemic, hereby invite interested, competent and reputable contractors with relevant experience, requisite expertise and good track records to submit Technical/Financial bids for the under listed Projects.

**2.0 PROJECTS DESCRIPTION**

| <b>LOT NO</b> | <b>PROJECT TITLE</b>  |
|---------------|---|
| 1.            | Procurement of Molecular Laboratory Equipment, Consumables, Installation and Training |
| 2.            | Procurement of Computers, Laptops, Printers and UPS                                   |
| 3.            | Procurement of Ambulance Bus  |
| 4.            | Procurement and installation of 350KVA Generator                                      |
| 5.            | Equipping of 10 Bedded Intensive Care Unit, Installation and Training                 |
| 6.            | Construction and Equipping of Isolation Centre, Installation and Training             |
| 7.            | Procurement of Personal Protective Equipment  |

**3.0 ELIGIBILITY REQUIREMENTS**

- a. Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC), including Form CAC 1.1 or CAC 2 and CAC7;
- b. Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2017, 2018 and 2019) valid till 31st December, 2020;
- c. Evidence of current Pension Compliance Certificate valid 31st December, 2020;
- d. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020;
- e. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2020, or valid Certificate issued by Bureau of Public Procurement;
- g. Evidence of Registration with Nigerian Medical Laboratory Scientist and Current Practice License.

- h. Sworn Affidavit:
- i) disclosing whether or not any Officer of the relevant Committees of the University of Ilorin Teaching Hospital Ilorin, Kwara State or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bid and to confirm that all information presented in its bid are true and correct in all particulars;
  - ii) that the company is not in receivership, bankruptcy or insolvent;
  - iii) that none of the Company's Directors has been convicted of fraud in any country;
- i. Company's Audited Accounts for the last three (3) years - 2017, 2018 and 2019;
  - j. Evidence of financial capability to execute the Project by submission of Reference Letter from a reputable Commercial Bank in Nigeria indicating willingness to provide credit facility for the execution of the Project when needed;
  - k. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the Project including copies of their Academic/Professional qualifications;
  - l. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Job Completion Certificates, Final Maintenance Certificates and Photographs of the Project;
  - m. ML1 & 5: Letter of Authorization from the Original Equipment Manufacturers listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria, for bidders;
  - n. ML2 & 4: Letter of Authorization as representatives of the Original Equipment Manufacturer (OEM);
  - o. ML3: Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorized representatives should bid for the vehicles;
  - p. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);
  - q. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.) and e-mail address. The Letter Head Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized Officer of the Firm.

#### **4.0 COLLECTION OF TENDER DOCUMENTS**

Interested companies are to collect the standard Bidding documents from the office of the Head of Procurement Unit, University of Ilorin Teaching Hospital,

Ilorin, Kwara State between the working hours of **8:00am – 4:00pm** daily from **Friday, 4th December, 2020** on the payment of a Non-refundable Processing/Tender fee of **₦10,000.00** per Lot i.e (Lot 1-7) into UITH REMITA General Purpose Account. The photocopy of Tender for this payment should be attached to the Tender documents.

## **5.0 SUBMISSION OF BID DOCUMENTS**

Bid documents must be submitted in **two (2)** separate sealed envelopes; one each for the Technical and Financial Bids and clearly marked **Technical bid** or **Financial bid** at the top right hand corner with soft copy of Financial Bid only in MS Excel Format, packaged separately in sealed envelope. All unmarked bids will be rejected.

All bids shall be delivered into the appropriate Bid Boxes at the **Office of the Head of Procurement Unit**, University of Ilorin Teaching Hospital, Ilorin, Kwara State on or before **12.00noon** on the closing date, **Friday 11<sup>th</sup> December, 2020**.

Sealed envelopes must have the company's Name, Address, and Contact Phone Numbers clearly written at the second side of the envelope and addressed to:

**The Chief Medical Director**  
University of Ilorin Teaching Hospital,  
P.M.B 1459,  
OkeOse, Ilorin Kwara State

## **6.0 OPENING OF TECHNICAL BIDS**

Only the Technical bids will be opened immediately after the deadline for submission at **12:00noon** on **Friday, 11<sup>th</sup> December, 2020** in the Hospital Catering Department Hall while the Financial Bids will be kept unopened. Please, ensure you sign the Bid submission Register in the **Office of Head, Procurement Unit**.

If all Envelopes are not sealed and marked as required; the University Of Ilorin Teaching Hospital will not be held liable for misplaced or wrongly submitted bids. For further enquiry, please contact the Procurement Unit on this e-mail address: [callfemoye@yahoo.com](mailto:callfemoye@yahoo.com)

## **7.0 GENERAL INFORMATION**

- Bid must be in English Language and signed by an Official authorized by the Bidder
- Bids submitted after the deadline for submission would be returned unopened.
- All costs will be borne by the bidders

- The University Of Ilorin Teaching Hospital is neither committed nor obliged to pre-qualify any Contractor or to award the contract to any Supplier Agent.
- The University Of Ilorin Teaching Hospital will only recognize and correspond with only authorized Officers of the tendering Companies and NOT through individuals or agents acting on their behalf.
- Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and Civil Society Organization in the areas of Anti-Corruption/Transparency;
- Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened
- This advertisement for invitation shall neither be constructed as a commitment on the part of the University Of Ilorin Teaching Hospital nor shall it entitle any contractor to make any claim whatsoever and/or seek any indemnity from University Of Ilorin Teaching Hospital.
- University of Ilorin Teaching Hospital also reserves the right to invoke the provisions of Section 28 of Public Procurement Act (PPA) without incurring any liabilities to the bidder.

**SIGNED**  
**Management**  
**University of Ilorin Teaching Hospital, Ilorin**