



FEDERAL MEDICAL CENTRE, ABEOKUTA
Olabisi Onabanjo way, Idi – Aba, (P.M.B. 3031, Sapon Post Office), Abeokuta

INVITATION TO SUBMIT TECHNICAL AND FINANCIAL BIDS
AT FEDERAL MEDICAL CENTRE, ABEOKUTA

1. INTRODUCTION

The Federal Government of Nigeria has allocated Funds for the Covid-19 Intervention Programme as amended in 2020 Appropriation Act. It is upon this background that the Hospital invites reputable Suppliers to submit Technical & Financial Documents for emergency procurement of the following under listed items:

2. SCOPE OF SUPPLIES/WORKS

- LOT R1: Supply and Installation of 10-Bedded Intensive Care Unit (ICU) Equipment
- LOT R2: Supply and Installation of Isolation Centre Equipment
- LOT R3: Civil works on 10-Bedded Intensive Care Unit (ICU) Equipment
- LOT R4: Civil works on Isolation Ward
- LOT R5: Supply of Personal Protective Equipment (PPEs)

3. ELIGIBILITY REQUIREMENTS

The following documents should be submitted in the Technical Profiles:

- i. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC_{1.1} or CAC₂ and CAC₇.
- ii. Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2020.
- iii. Evidence of current Pension Compliance Certificate valid till 31st December, 2020.
- iv. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020.
- v. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020.
- vi. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by Bureau of Public Procurement (BPP).
- vii. Sworn Affidavit:
 - disclosing whether or not any Officer of the relevant Committees of the Federal Medical Centre, Abeokuta, or the Bureau of Public Procurement is a Former/Present Director, Shareholder or has any pecuniary interest in the Bidder and to confirm that all information presented in its Bid are true and correct in all particulars;
 - the Company is not in Receivership, Insolvent or Bankrupt;
 - none of the Directors of the Company has been convicted in any Court for any criminal offence including fraud and finance impropriety;
- viii. Company's Audited Accounts for the last three (3) years – 2017, 2018 and 2019;
- ix. Evidence of Financial Capability to execute the Project by submission of reference letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed.
- x. Verifiable documentary evidence of the last three (3) similar jobs executed in the last five (5) years including Letters of Award, Valuation Certificate, Job Completion Certificate and Photograph of the Projects.
- xi. Company's Profile with Curriculum Vitae of Key Staff to be deployed for the Projects, including their academic /professional qualifications (at-least three (3) Trained Original Equipment Manufacturers (OEMs) Biomedical Engineers).
- xii. Lots R1 & R2: Letters of Authorization from the Original Equipment Manufacturers listed in the approved Policy for procurement for Health and Medical Equipment for

Tertiary Hospital in Nigeria, published by BPP/FMOH/SON/ON/NNRA Year 2017 to 2018 (2nd Revision).

- xiii. Lots R3 & R4: List of Plants/Equipment with proof of Ownership/Lease.
- xiv. All documents for submission must be transmitted with a Covering/Forwarding Letters under the Company/Firm's Letter Headed Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferable GSM Number) and E-mail Address. The Letter Headed Paper must bear name of the Nationalities of the Directors of the Company at the bottom of the Page, duly signed by the Authorized Officer of the firm.

4. COLLECTION OF TENDER DOCUMENTS

Interested Companies are to collect the Standard Bidding Documents (BD) from the Procurement Department in the Hospital Engineering Block of Federal Medical Centre, Abeokuta, on evidence of payment of non-refundable Tender Fee of ₦10,000.00 (Ten Thousand Naira) Only per LOT, paid into the Federal Medical Centre, Abeokuta Remitta's Account in any reputable Commercial Bank in Nigeria.

5. SUBMISSION OF TENDER DOCUMENTS

The prospective Bidders are to submit the Bid for each of the Lots desired, 2 Hardcopies each of the Technical and Financial Bids with softcopy of both Bids, packaged separately in a sealed envelope and clearly marked as "**TECHNICAL BID**" OR "**FINANCIAL BID**" and addressed to the Medical Director of Federal Medical Centre, Abeokuta and clearly marked with the name of the Project and the LOT Number. The reverse side of the Envelope should bear the name of the Company and submitted into the Tender Box not less than **2:00p.m. on Monday, 14th December, 2020.**

6. OPENING OF TECHNICAL BIDS

Only the Technical Bids will be opened immediately after deadline for submission at **2:00p.m. on Monday, 14th December, 2020**, at the Cardio-Renal Hall of Federal Medical Centre, Abeokuta.

7. GENERAL INFORMATION

- i. Bids must be in English Language and signed by an Official Authorized by the Bidder;
- ii. Bids submitted after the deadline for submission would be returned un-opened;
- iii. All documents submitted may be referred to the respective Issuing Authority for verification and authentication;
- iv. Bidders should not bid for more than two (2) Lots;
- v. All cost will be borne by the Bidders;
- vi. Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- vii. Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- viii. Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- ix. Federal Medical Centre, Abeokuta is not bound to Pre-qualify any Bidder and reserves the right to annul the Procurement Process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act.

Signed
MEDICAL DIRECTOR