

FEDERAL MEDICAL CENTRE, MAKURDI
NO.1 ATIKU ABUBAKAR ROAD, OLD G.R.A. P.M.B 102004, MAKURDI BENUE STATE

INVITATION TO TENDER FOR 2021 CAPITAL PROJECTS

1. INTRODUCTION

To help to mitigate the spread of COVID-19 in the country, Federal Medical Centre, Makurdi in the provision of effective and efficient healthcare delivery in Benue State and its environs, in compliance with the requirements of the Public Procurement Act 2007 and extant regulations of Government on the Procurement of goods, works and services and as provided in the 2021 appropriations intends to procure the following Goods (Medical Equipment/Furnishing) and works and services as detailed here below in their various categories.

Consequently, competent, reliable and experienced contractors are hereby invited to Bid for the following projects.

2. SCOPE OF SUPPLIES AND SERVICES

CATEGORY A: GOODS

LOT NO	DESCRIPTION	SPECIFICATIONS
LOT A1	Ambulance	Bus 2018 Model
LOT A2	500KVA Generator	Engine Make-Perkuis, Model: 2506A-E15TAG2, Alternator Make: FG wilson, Alternator Model: FG29A400, Base Frame: Heavy Duty Fabricated Steel, Circuit Braker Type: 3 pole MCCB, Engine speed rpm: 1500, Fuel Tank Capacity: 882 Litres, Fuel Consumption Prime: 97 p/h, Fuel Consumption Standby: 107.4 p/h
LOT A3	Purchase of 1 No. Utility Pick up Van	Engine capacity: 2.4, Double Cabin, 2017/2018 Model
	Purchase of 2 No. Utility Call Vans	Call Van Saloon Engine capacity 2.0 2017/2018 Model

CATEGORY B: SERVICES

LOT NO	DESCRIPTION
LOT B1	Breast Cancer/Hepatitis Awareness Campaign/Screening
LOT B2	Capacity Building/Training in Covid-19, Ebola and Lassa fever

3. ELIGIBILITY REQUIREMENTS

- a. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7. Business Name is acceptable for Category B;
- b. Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificates of all the Partners in case of Business Name) for the last three (3) years valid till 31st December, 2021;
- c. Evidence of current Pension Clearance Certificate valid till 31st December, 2021;
- d. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2021;
- e. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2021;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by BPP.
- g. Sworn Affidavit:
 - disclosing whether or not any officer of the relevant committees of the Federal Medical Centre, Makurdi or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

- None of the Directors of the company has been convicted in any court of law for criminal offence involving financial impropriety;
- The company is not in receivership, insolvency or bankruptcy
- h. Company's Audited Accounts for the last three (3) years – 2018, 2019 & 2020;
- i. Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- j. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;
- k. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- l. Category B: Evidence of Practice License issued by relevant regulatory professional body(ies);
- m. Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the vehicles;
- n. Lot A2: Letter of Authorization as representative of the Original Equipment Manufacturers (OEMs);
- o. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)
- i. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

4. COLLECTION OF TENDER DOCUMENTS (CATEGORY A)

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Head of Procurement on evidence of payment of a non-refundable tender fee of **₦10,000.00** per Lot, paid into the Federal Medical Centre Makurdi's Remita account in any reputable commercial bank in Nigeria. Receipt will be tendered on submission of Tender documents
Interested firms in Category B will not pay at this stage until after shortlisting.

5. SUBMISSION OF TENDER DOCUMENTS (CATEGORY A)

Prospective bidders are to submit two (2) hard copies, one copy of technical and one copy of financial bid with soft copy of financial bids only in MS EXCEL format packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter put the two sealed envelopes together in a bigger sealed envelope addressed to the **Medical Director, Federal Medical Centre, Makurdi, No.1 Atiku Abubakar Road, Old G.R.A, PMB 102004 Makurdi, Benue State** and clearly marked with the name of the project and Lot number. Furthermore, the reverse of each sealed envelope should bear the names and address of the bidder and drop in the designated Tender Proof box at the above address not later than **12:00 noon on Thursday, 4th March, 2021.**

6. SUBMISSION OF EOI DOCUMENTS (CATEGORY B)

Interested firms are to submit two (2) bound of Expression of Interest (EOI) documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed as stated above, and clearly marked with (***the name of the project and the Lot number***). Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box not later than **12:00 noon on Tuesday, 2nd March, 2021.**

7. OPENING OF EOI AND TECHNICAL BIDS

The EOI and Technical Bids will be opened immediately after the deadlines for submission at **12:00 noon on Tuesday, 2nd March, 2021** and **12:00 noon on Thursday, 4th March, 2021**

respectively in the **Board Room of Federal Medical Centre, Makurdi**, while the financial bids will be kept unopened. Bidders are to sign the bid submission register in the office of the Medical Director, Federal Medical Centre, Makurdi (Mission Ward). For further enquiries contact the Head of Department, Procurement on johnakough@gmail.com

8. GENERAL INFORMATION

- i. Bids must be in English Language and signed by an official authorised by the bidder;
- ii. Bids submitted after the deadline for submission would be returned un-opened;
- iii. Bidders should not bid for more than one (1) Lot;
- iv. All costs will be borne by the bidders;
- v. Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- vi. Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- vii. Category A: Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- viii. Category B: Only shortlisted firms/Consultants will be invited at a later date for collection of Request for Proposals;
- ix. Federal Medical Centre, Makurdi is not bound to pre-qualify/shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities to the bidders in accordance with Section 28 of the Public Procurement Act 2007.

Signed
Management