

**FEDERAL MEDICAL CENTRE, UMUAHIA**  
P.M.B 7001, ABIA STATE  
**EXPRESSION OF INTEREST [EOI] FOR 2021 ZONAL INTERVENTION  
PROJECTS**

**1. INTRODUCTION**

The Federal Medical Centre, Umuahia in fulfillment of her mandate to provide Quality and Qualitative Health Care Services, intends to use her budgetary allocation for the procurement of works, goods and services towards achieving her mandate as appropriated by the Federal Government in the 2021 Capital and Zonal Intervention Budget.

Accordingly, the Federal Medical Centre, Umuahia invites qualified, interested and eligible Companies (Manufacturers, Suppliers, and Contractors etc.) to submit Expression of Interest as project consultant.

**2. SCOPE OF SERVICES**

The scopes of this procurement are as follows:

**PROJECT CONSULTANT**

Lot B1: CREATING AWARENESS AND PREVENTION FOR PREPAREDNESS RESPONSE TRAINING ON COVID-19 PANDEMIC IN IKWUANO/UMUAHIA NORTH/SOITH FEDERAL CONSISTUENCY ABIA STATE.

**3. ELIGIBILITY REQUIREMENTS**

Interested bidders shall present the following documents in their EOI:

- i. Evidence of certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC 2 and CAC 7. Business Name is also acceptable;
- ii. Evidence of current Pension Compliance certificate valid till 31<sup>st</sup> December, 2021;
- iii. Evidence of company Income Tax clearance certificate for the last three (3) years; (2018, 2019 and 2020) valid till 31<sup>st</sup> December, 2021;
- iv. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2021;
- v. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid certificate issued by the BPP.
- vi. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31<sup>st</sup> December, 2021.
- vii. Verifiable documentary evidence of at least three (3) similar jobs in the last five (5) years including letter of Awards, Valuation Certificates Job completion and Photographs of the projects;
- viii. Reference letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the projects when needed.
- ix. Company's Audited Accounts for the last three (3) years: 2018, 2019 and 2020
- x. Sworn Affidavit that:
  - firm is not bankrupt;
  - none of the Directors is an ex- convict or bankrupt;
  - disclosing whether or not any officer of the relevant committees of the Federal Medical Centre, Umuahia or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in

the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

- xi. Company's Profile with Curriculum Vitae of key staff to be deployed for the project, including copies of their Academic/Professional qualification and registration with professional bodies;
- xii. Category C: Evidence of firm's registration with relevant professional body(ies);
- xiii. All documents for submission must be transmitted with a covering /forwarding letter under the Company /Firm's letter Head paper bearing amongst others, the Registration Number(RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone number (preferably GSM No) and e-mail address. The letter head paper must bear the names and Nationalities of the Directors of the company on the bottom of the page, duly signed by the authorized officer of the firm.

**NOTE:** All pages of document submitted must be authenticated by the Company's CEO or his/her representative, failure will lead to disqualification.

#### **4. SUBMISSION OF EXPRESSION OF INTEREST**

**The Medical Director,  
Federal Medical Centre,  
Umuahia.**

Interested firms are to submit two (2) bound of Expression of Interest (EOI) documents separated by dividers and arranged accordingly. The documents should be submitted in a sealed envelope and addressed to the Medical Director Federal Medical Centre, Umuahia with (the name of the project and lot number). Furthermore, the reverse of each sealed envelope should bear the name and address of the firm and drop in the designated Tender Box not later than **12:00 noon on Monday, 7<sup>th</sup> June, 2021.**

#### **5. OPENING OF EXPRESSION OF INTEREST**

The EOI will be opened immediately after the deadline for submission at **12:00 noon on Monday 7<sup>th</sup> June, 2021 at Board Room 2<sup>nd</sup> floor, New Administration Complex.**

#### **6. GENERAL INFORMATION**

- i. EOIs must be in English Language and signed by an official authorized by the bidder.
- ii. Bids must be in Naira Currency.
- iii. Bids submitted after the deadline for submission would be returned un-opened.
- iv. All costs will be borne by the bidder.
- v. The Federal Medical Centre, Umuahia reserve the right to annul the process at any time without incurring any liability in accordance with section 28 of the Public Procurement Act 2007.
- vi. Category C: Only shortlisted firms will be invited at a later date for collection of Request for Proposals.
- vii. This advertisement shall not be construed as a commitment on the part of the Centre or shall it entitle tenderers to make any claims or seek any indemnity from the Centre by virtue of their response to the Advertisement.
- viii. All CAC, PENCOM, ITF, NSITF and TAX certificates maybe referred to the Security Agencies, Corporate Affairs Commission, Federal Inland Revenue (FIRS), National Pension Commission and other relevant bodies for verification.

- ix. Prospective Contractors should ensure they sign the register provided on submission of EOI documents.
- x. The Federal Medical Centre, Umuahia is not bound to shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

***Signed***  
***Medical Director***