

**FEDERAL MEDICAL CENTRE, JALINGO,  
OFF BARDE WAY, PMB 1061, JALINGO, TARABA STATE  
INVITATION TO TENDER FOR 2021 FGN CAPITAL PROJECT II**

**1. INTRODUCTION**

In compliance with the provisions of the Public Procurement Act, 2007 and extant regulations on the Procurement of Goods, Works and Services, the Federal Medical Centre Jalingo, Taraba State, in furtherance of its responsibility as a tertiary health institution in the country, hereby invites interested, competent and reputable contractors to submit Technical and Financial Bids for the under-listed projects:

**2. SCOPE OF WORKS/SUPPLY**

- LOT R1: CONSTRUCTION OF COTTAGE HEALTH CENTRE AT JALINGO/YORRO/ZING, TARABA STATE  
LOT R2: PROCUREMENT OF HOSPITAL EQUIPMENTS  
LOT R3: PROCUREMENT OF OFFICE FURNITURE/EQUIPMENTS

Details of Scope of Work/Supplies is as contained in the Standard Bidding Document

**3. ELIGIBILITY REQUIREMENTS**

- Interested companies are required to submit the following documents:
- i. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7;
  - ii. Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2018, 2019 and 2020), valid till 31<sup>st</sup> December, 2021, with minimum average annual turnover of ₦10 million.
  - iii. Evidence of Pension Clearance Certificate valid till 31<sup>st</sup> December, 2021;
  - iv. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2021;
  - v. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31<sup>st</sup> December, 2021;
  - vi. Evidence of registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31<sup>st</sup> December, 2021 or valid Certificate issued by BPP;
  - vii. A Sworn Affidavit:
    - disclosing whether or not any officer of the relevant committees of the Federal Medical Centre Jalingo, Taraba State or the Bureau of Public Procurement is former or present Director, shareholder, or has pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
    - that none of the directors has been convicted in any country for any criminal offence including fraud or financial impropriety;
    - that the company is not in receivership, insolvency or bankruptcy
  - viii. Reference letter from a reputable Commercial Bank in Nigeria indicating willingness to provide credit facility for the execution of the project when needed;
  - ix. Company's Audited Accounts for the last three (3) years, 2018, 2019 and 2020 duly stamped by a reputable audit firm.
  - x. Comprehensive Company's profile showing organizational structure with Curriculum Vitae of relevant key staff to be deployed for the project, including copies of their Academic and Professional Qualifications;
  - xi. Documentary evidence of at least three (3) similar jobs completed in the last five (5) years with Certificate of Completion or on-going projects with Interim Performance Certificate with work status at least 70% completion, Letters of Awards and photographs of the projects.
  - xiii. Lot 2: Letter of Authorization from the Original Equipment Manufacturers listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria, for bidders of Hospital Equipment.
  - xiv. Lot 1: List of Plants/Equipment with proof of Ownership/Lease;

- xv. Lot 3: Letter of Authorisation as representative of the Original Equipment Manufacturers (OEMs);
- xvi. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR and Sworn Affidavit are compulsory for each JV partner).
- xvii. All documents for submission must be transmitted with a covering/forwarding letter under the company/firm letter headed paper bearing amongst others the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), contact address, telephone number (GSM) and email address. The letter headed paper must bear the names and nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

#### **4. COLLECTION OF TENDER DOCUMENTS**

- 4.1. Tender Documents are obtainable from the Procurement Office Room 1 Finance Block FMC Jalingo, within the working hours of 8am-4pm (Monday - Friday) upon presentation of evidence of payment of non-refundable Tender Fee of ₦10,000.00 only per LOT.
- 4.2. Payment should be made to Federal Medical Centre Jalingo through TSA Account REMITA Platform at any reputable Commercial Bank in Nigeria.

#### **5. SUBMISSION OF TENDER DOCUMENTS**

Prospective bidders shall submit completed Technical and Financial Bids in two (2) hard copies, one copy of technical and one copy of financial bid with soft copy financial bids in MS EXCEL format packaged separately in sealed envelopes and labelled "Technical Bid" and "Financial Bid" respectively with the Company's name and address indicated at the back of the envelope. The two envelopes should be enclosed in one big sealed envelope and marked (Technical and Financial), clearly stating the project name and LOT number at the top right hand corner of the envelope and address to:

**The Medical Director  
Federal Medical Centre, Jalingo,  
Taraba State**

and drop the envelope in the designated Tender box at the above address not later than **11:00 a.m. on Friday, 16<sup>th</sup> July, 2021.**

#### **6. OPENING OF TECHNICAL BIDS**

Only the Technical Bids shall be opened immediately after the deadline for submission of bids at **11:00 a.m. on Friday, 16<sup>th</sup> July, 2021** at the Boardroom of the Medical Director Federal Medical Centre Jalingo, while the financial bids shall be kept unopened. Please, ensure that you sign the Bid Submission Register in the Medical Director's office, as the Hospital will not be held liable for misplaced or wrongly submitted Bids. For enquiries, contact the Head of Procurement Federal Medical Centre Jalingo, Taraba State. PMB 1067 Jalingo on [fmcjalingo@gmail.com](mailto:fmcjalingo@gmail.com)

#### **7. GENERAL INFORMATION**

- i. Submission of Tender does not mean that Federal Medical Centre Jalingo is under any obligation whatsoever to award your company any contract.
- ii. All required documents may be referred to the Security Agencies, Corporate Affairs Commission, Federal Inland Revenue Service (FIRS), PENCOR, ITF and other relevant bodies for verification
- iii. All Bids submission must be in English Language.
- iv. Bids received after the deadline for submission shall be returned un-opened.
- v. Bidders should not bid for more than one (1) Lot;
- vi. Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (link will be sent to bidders) with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;

- vii. Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- viii. Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- ix. Federal Medical Centre Jalingo reserves the right to annul the selection process at any time without incurring any liability in accordance with Section 28 of the Public Procurement Act, 2007.

**Signed**  
**Management**  
**Federal Medical Centre Jalingo**