



THE PRESIDENCY BUREAU OF PUBLIC PROCUREMENT (BPP)

Continuous Procurement Capacity Training Programme for Parastatals, Institutions, Commissions and Agencies of the Federal Government of Nigeria for Year 2022

Call for Nominations

The Bureau, as part of its functions as stipulated in Part II, Sections 5(k & s) of the Public Procurement Act, 2007, and in line with Federal Government Extant Circulars hereby announces the commencement of Continuous Procurement Capacity Training Programme for Parastatals, Institutions, Commissions and Agencies of the Federal Government of Nigeria for Year 2022.

Accounting Officers are therefore requested to nominate qualified officer(s) to participate in the training, scheduled to take place at Digital Bridge Institute (DBI) 1, Nitel Road, Cappa Bus Stop, Agege Motor Road, Oshodi, Lagos State **from Sunday, November 20, 2022 to Saturday, December 10, 2022.**

This procurement training is designed for officers employed as Procurement Officers (Induction) and those posted or deployed to the Procurement Departments/Units (Conversion) in the Procurement Cadre.

All nominations for the training programme must comply with the following requirements:

- I. The Head of Service of the Federation Circular with Ref. No. HCSF/SPSO/ODD/NCE/CND.100/S.10/III/102 dated April 12, 2021 on "Conversion of Executive/Superintendent/Technical Cadres to Professional/Officer Cadres in the Public Service of Nigeria"(download a copy from the Bureau's website);
- ii. The Head of Service of the Federation Circular with Ref. No. HCSF/685/1/24 dated February 4, 2005 on "Creation of Procurement Officer Cadre" requires First (1st) degree or the equivalent in any of the following disciplines: Economics, Business Administration, Accountancy, Law, Insurance, Banking and Finance, Marketing, Quantity Surveying, Engineering, Architecture, Computer Science, Statistics, Purchasing and Supply or other related disciplines as approved by the National Council on Establishment.
- iii. Detailed Curriculum Vitae (CV), copies of first appointment, confirmation and last promotion letters (attached copies);
- iv. Academic and professional qualifications(attach copies);
- v. Nominees who have attended at least one (1) course in any of the Public Procurement Research Centres (PPRCs) located either at ABU, Zaria or FUT, Owerri will be an added advantage(attach copies of certificates);
- vi. Only shortlisted nominee(s) would be published and admitted to the training;
- vii. Nominee(s) who have attempted three (3) times need not apply;
- viii. Nominee(s) must be computer literate and possess a personal computer;
- ix. Nomination(s) should reflect gender inclusiveness;
- x. All shortlisted candidates must present Certificate of Medical fitness from Government Hospitals;
- xi. **You are to complete the nomination form which you can download from the Bureau's Website- www.bpp.gov.ng or email to: info@bpp.gov.ng and;**
- xii. **Note that the Bureau reserves the right to reject any nomination or cancel the eligibility and attendance of any candidate found to have misrepresented information without incurring any liability.**

Nomination must reach the Bureau on or before 4.00 pm on Friday, October 14, 2022 and shall be addressed to:

**The Director-General,
Bureau of Public Procurement,
11 Suleiman Barau Crescent, Presidential Villa,
State House, Asokoro, Abuja.**

For further enquiries, please call the following nos-08055171713, 08036888773 and 08092637872 or send a mail to either -info@bpp.gov.ng & procurementcadre@bpp.gov.ng or visit: www.bpp.gov.ng