

27th April 2023

2023 PROMOTION EVALUATION/INTERVIEW FOR OFFICERS ON SALARY GRADE LEVELS 14, 15 & 16 IN THE FEDERAL CIVIL SERVICE

This is to inform all Procurement Officers on SGL 14, 15 & 16 in the pool of the Bureau that, the Federal Civil Service Commission has concluded arrangements to conduct promotion evaluation/interview for officers on SGL 14, 15 & 16 with maturity date of 1st January 2023 in all cadres of the Federal Civil Service. Please refer to the circular Ref. No. **FC.6243/GOV/2023/VOL.I/7** dated **19th April 2023** <https://www.bpp.gov.ng/2023-call-circular-promotion-directorate/>.

2. Please note that only officers who had spent three (3) years on Salary Grade Level 14 and had their last promotion on or before 1/1/2020 and a minimum of (4) years either on SGL 15 or 16 as applicable and had their last promotion on or before 1/1/2019 are required to forward their details.
3. Accordingly, all eligible officers are requested to forward their briefs on Forms A, B and Excel sheet to reach the Director General of the Bureau of Public Procurement on or before 17th May 2023, for the Bureau's further necessary action and onward transmission to the Federal Civil Service Commission. Officers should note that three sets of completed briefs on forms A&B, as well as the excel sheet should be forwarded as advance copies to the Mobility Unit, while one set should be submitted to the office of the Director General, BPP on or before 17th May 2023.
4. Strict adherence to the circular is strongly advised as *uploaded* for your information and ease of reference, please. All forms A&B should be prepared in **excel format** and duly signed by the Director (HRM/Admin) with the soft copy in a flash drive (**not disc please**).
5. Please treat expeditiously.

Babagana Bukar
Director, Administration
For: **Director General**