



PUBLIC PROCUREMENT RESEARCH CENTRE

Ahmadu Bello University, Zaria

TRAINING PROGRAMME FOR THE YEAR 2025

FEBRUARY

Interested participants are expected to indicate their interest to participate in any of these workshops ahead of the time via **08085978405** for effective planning.

| Module Title | Date | Workshop Venue | Fee | Target Participants |
|--|---|----------------------|----------|--|
| Effective Public Procurement in Practice | 3 rd – 7 th February | ABU, Zaria | N250,000 | This course is designed for public procurement practitioners, managers, officials, procurement officers, project managers, finance, store and budget officers, policy makers, regulators, senior executives, and decision-makers from Federal and State Government MDAs and public institutions, seeking to gain a comprehensive understanding of public procurement processes, principles, practices, strategic planning, and management. |
| Public Procurement Planning and Strategy Development | | | N250,000 | |
| Technical Specification Writing | 17 th – 21 st February | Kaduna Metropolis | N300,000 | This course is designed for public procurement practitioners, construction professionals, middle and operational managers, auditors, compliance officers, procurement professionals, supply chain analysts, decision-makers, procurement officers, project managers, and critical stakeholders involved in procurement activities from Federal and State Government MDAs, Ministries, Agencies, and private sector organisations. |
| Market Research, Analysis & Engagement | | | N300,000 | |

APRIL

Interested participants are expected to indicate their interest to participate in any of these workshops ahead of the time via **08085978405** for effective planning.

| Module Title | Date | Workshop Venue | Fee | Target Participants |
|--|---|-----------------------|----------|---|
| Technical and Financial Bid Evaluation for Goods, Works & Services | 7 th – 11 th April | ABU, Zaria | ₦250,000 | This course is designed for procurement professionals, government officials, contractors, consultants, auditors, investigators, compliance officers, store officers and public procurement practitioners seeking to enhance their understanding of bid evaluation procedures, procurement principles, auditing, and ensuring compliance, transparency, and accountability in procurement processes for goods, works, and services. |
| Procurement Auditing for Goods, Works & Services | | | ₦250,000 | |
| Project Management for Procurement Officers | 21 st – 25 th April | Keffi, Nasarawa State | ₦300,000 | This course is designed for procurement officers, project managers, store officers, finance and compliance officers, policy makers, regulators, suppliers, contractors, and professionals involved in integrating procurement activities into project frameworks, seeking to enhance their knowledge, skills, and use of modern project management tools and techniques in planning, executing, and managing procurement activities, and aligning procurement goals with organizational strategies. |
| Practical Approach to Procurement Management | | | ₦300,000 | |

MAY

Interested participants are expected to indicate their interest to participate in any of these workshops ahead of the time via **08085978405** for effective planning.

| Module Title | Date | Workshop Venue | Fee | Target Participants |
|---|--|----------------------|----------|--|
| Public Procurement Planning and Strategic Development | 5 th - 9 th May | Kaduna Metropolis | ₦300,000 | This course is designed for procurement officers and managers, project managers, store officers, finance and budget officers, policy makers, regulators, senior executives, and decision-makers in public institutions, seeking to enhance their knowledge and skills in strategic procurement planning and management |
| Strategic Procurement Management | | | ₦300,000 | |
| Cost Management for Procurement Professionals | 19 th – 23 rd May | Kano Metropolis | ₦300,000 | This course is designed for procurement practitioners, construction professionals, and government officials from Federal and State Government MDAs, Agencies, and private sector organizations, who wish to enhance their skills in cost estimation, budgeting, and optimization strategies. |
| Tenders and Contract Management | | | ₦300,000 | |

JUNE

Interested participants are expected to indicate their interest to participate in any of these workshops ahead of the time via **08085978405** for effective planning.

| Module Title | Date | Workshop Venue | Fee | Target Participants |
|--|--|-----------------------|----------|--|
| Negotiation Techniques for Procurement Professionals | 2 nd - 6 th June | ABU, Zaria | ₦250,000 | This course is designed for procurement professionals, contract managers, supply chain specialists, legal officers, public procurement practitioners, construction professionals, managers from Federal and State Government Ministries, Departments, and Agencies (MDAs), and individuals involved in negotiation and contract drafting processes, seeking to enhance their knowledge, skills, and techniques in negotiation, contract drafting, and management of procurement contracts that comply with legal frameworks and procurement standards. |
| Procurement Contract Drafting | | | ₦250,000 | |
| Effective Public Procurement in Practice | 16 th – 20 th June | Keffi, Nasarawa State | ₦300,000 | This course is designed for public procurement practitioners, managers, officials, procurement officers, project managers, finance and budget officers, policy makers, regulators, senior executives, and decision-makers from Federal and State Government MDAs and public institutions, seeking to gain a comprehensive understanding of public procurement processes, principles, practices, strategic planning, and management. |
| Public Procurement Planning and Strategy Development | | | ₦300,000 | |

JULY

Interested participants are expected to indicate their interest to participate in any of these workshops ahead of the time via **08085978405** for effective planning.

| Module Title | Date | Workshop Venue | Fee | Target Participants |
|---|---|----------------------|----------|--|
| Technical Specification Writing | 7 th - 11 th July | Kaduna Metropolis | ₦300,000 | This course is designed for procurement professionals, government officials, contractors, consultants, auditors, investigators, compliance officers, public procurement practitioners, construction professionals, and middle and operational managers at Federal and State Government MDAs, seeking to enhance their understanding of bid evaluation procedures, procurement principles, technical specification writing, and drafting accurate and effective technical specifications for goods and works. |
| Technical and Financial Bid Evaluation for Goods, Works, and Services | | | ₦300,000 | |
| Effective Public Procurement in Practice | 21 st - 25 th July | Kano Metropolis | ₦300,000 | This course is designed for public procurement practitioners, managers, and officials from Federal and State Government MDAs. It is ideal for professionals seeking to gain a comprehensive understanding of public procurement processes, principles, and practices. |
| ICT Tools and Techniques for Procurement Professionals | | | ₦300,000 | |

AUGUST

Interested participants are expected to indicate their interest to participate in any of these workshops ahead of the time via **08085978405** for effective planning.

| Module Title | Date | Workshop Venue | Fee | Target Participants |
|---|--|-----------------------|----------|--|
| Negotiation Techniques for Procurement Professionals | 4 th – 8 th August | ABU, Zaria | ₦250,000 | This course is designed for procurement officers, contract managers, supply chain managers, purchasing managers, logistics managers, project managers, government officials, private sector professionals, procurement professionals, and supply chain specialists involved in procurement, contract management, and negotiation processes, seeking to enhance their knowledge, skills, and techniques in tendering, contracting, and negotiation. |
| Tenders and Contract Management | | | ₦250,000 | |
| Technical and Financial Bid Evaluation for Goods, Works, and Services | 18 th - 22 nd August | Keffi, Nasarawa State | ₦300,000 | This course is designed for procurement professionals, government officials, contractors, consultants, auditors, investigators, and compliance officers seeking to enhance their understanding of bid evaluation procedures and procurement principles. |
| Strategic Procurement Management | | | ₦300,000 | This course is designed for procurement officers, public sector managers and administrators, policy makers, regulators, project managers, finance and budget officers, and procurement managers in public institutions, seeking to enhance their knowledge and skills in strategic procurement practices, efficiency, accountability, sustainability, and effective procurement planning and management. |

SEPTEMBER

Interested participants are expected to indicate their interest to participate in any of these workshops ahead of the time via **08085978405** for effective planning.

| Module Title | Date | Workshop Venue | Fee | Target Participants |
|---|---|-----------------------|----------|--|
| Logistics and INCOTERMS in Procurement | 1 st – 5 th September | Kaduna Metropolis | ₦300,000 | This course is designed for public procurement practitioners, construction professionals, logistics managers, and contract administrators involved in domestic and international supply chain operations. It is relevant for managers and officials from Federal and State Government MDAs aiming to optimize logistical arrangements and risk management. |
| Market Research, Analysis, and Engagement | | | ₦300,000 | This course is designed for procurement professionals, supply chain analysts, decision-makers, procurement officers, project managers, and critical stakeholders involved in procurement activities, particularly those from Federal and State Government MDAs, Ministries, Agencies, and private sector organisations. |
| Procurement Contract Drafting | 15 th – 19 th September | Keffi, Nasarawa State | ₦300,000 | This course is designed for public procurement practitioners, construction professionals, managers, middle and operational managers from Federal and State Government Ministries, Departments, and Agencies (MDAs), auditors, and compliance officers seeking to develop their expertise in drafting clear, enforceable contracts, and accurate and effective technical specifications that comply with legal frameworks, procurement standards, and best practices for goods and works. |
| Technical Specification Writing | | | ₦300,000 | |

OCTOBER

Interested participants are expected to indicate their interest to participate in any of these workshops ahead of the time via **08085978405** for effective planning.

| Module Title | Date | Workshop Venue | Fee | Target Participants |
|--|---|-----------------|----------|--|
| Public Procurement Planning and Strategy Development | 6 th - 10 th October | ABU, Zaria | ₦250,000 | This course is designed for procurement officers and managers, project managers, finance and budget officers, policy makers, regulators, senior executives, and decision-makers in public institutions, seeking to enhance their knowledge and skills in strategic procurement planning and management |
| Practical Approach to Procurement Management | | | ₦250,000 | This course is designed for procurement officers and managers, project managers, store officers, finance and compliance officers, policy makers, regulators, suppliers, and contractors involved in procurement processes, seeking to enhance their knowledge and skills in planning, executing, and managing procurement activities |
| Tenders and Contract Management | 20 th – 24 th October | Kano Metropolis | ₦300,000 | The target participants for this course are procurement officers, contract managers, supply chain managers, purchasing managers, logistics managers, project managers, government officials, and private sector professionals involved in procurement and contract management. |
| Cost Management for Procurement Professionals | | | ₦300,000 | This course is designed for procurement practitioners, construction professionals, and government officials from Federal and State Government MDAs, Agencies, and private sector organizations, who wish to enhance their skills in cost estimation, budgeting, and optimization strategies |

NOVEMBER

Interested participants are expected to indicate their interest to participate in any of these workshops ahead of the time via **08085978405** for effective planning.

| Module Title | Date | Workshop Venue | Fee | Target Participants |
|---|--|-----------------------|----------|--|
| Effective Public Procurement in Practice | 3 rd - 7 th November | Keffi, Nasarawa State | ₦300,000 | This course is designed for procurement officers, public sector managers and administrators, policy makers, regulators, project managers, finance and budget officers, procurement managers, public procurement practitioners, managers, and officials from Federal and State Government MDAs, seeking to enhance their knowledge, skills, and understanding of strategic procurement practices, efficiency, accountability, sustainability, effective procurement planning and management, and public procurement processes, principles, and practices. |
| Strategic Procurement Management | | | ₦300,000 | |
| Procurement Auditing for Goods, Works, and Services | 17 th - 21 st November | Kaduna Metropolis | ₦300,000 | This course is designed for procurement officers and managers, project managers, store officers, finance and compliance officers, policy makers, regulators, suppliers, and contractors involved in procurement processes, seeking to enhance their knowledge and skills in planning, executing, and managing procurement activities |
| Sustainable Public Procurement | | | ₦300,000 | |

DECEMBER

Interested participants are expected to indicate their interest to participate in any of these workshops ahead of the time via **08085978405** for effective planning.

| Module Title | Date | Workshop Venue | Fee | Target Participants |
|--|--|-------------------|----------|--|
| Logistics and INCOTERMS in Procurement | 1 st – 5 th December | Kano Metropolis | ₦300,000 | This course is designed for public procurement practitioners, construction professionals, logistics managers, and contract administrators involved in domestic and international supply chain operations. It is relevant for managers and officials from Federal and State Government MDAs aiming to optimize logistical arrangements and risk management. |
| ICT Tools and Techniques for Procurement Professionals | | | ₦300,000 | This course is designed for public procurement practitioners, construction professionals, managers and officials from all Federal Government MDAs, State Government Ministries and Agencies who seek to enhance their skills in utilizing ICT tools and techniques for efficient and effective procurement processes |
| | | | | |
| Effective Public Procurement in Practice | 15 th - 19 th December | Kaduna Metropolis | ₦300,000 | This course is designed for public procurement practitioners, managers, and officials from Federal and State Government MDAs. It is ideal for professionals seeking to gain a comprehensive understanding of public procurement processes, principles, and practices. |
| Project Management for Procurement Officers | | | ₦300,000 | This course is designed for procurement officers, project managers, and professionals involved in integrating procurement activities into project frameworks, who seek to enhance their skills in using modern project management tools and techniques to align procurement goals with organizational strategies |

The following topics, which are not included in the regular 2025 training schedule, are available for on-demand training sessions. These sessions will be conducted upon request, provided there are at least 10 participants:

- 1. Managing Procurement Risks: Approaches & Strategies**
- 2. Forensic Procurement Auditing**
- 3. Public Procurement Fundamentals for Tenders Boards**
- 4. Advanced Procurement Governance for Tenders Board Members**
- 5. Procurement Stakeholder Management**
- 6. Ethical Standards and Anti-Corruption in Procurement**
- 7. Public-Private Partnership**
- 8. Value Engineering**
- 9. Lifecycle Costing for Goods and Works**

Interested organisations or groups are encouraged to reach out to schedule these sessions based on their specific training needs.

PAYMENT METHOD FOR WORKSHOPS

All payments should be made through Remita account via the following steps:

- a. Log on to **www.remita.net**, click on **'Pay TSA & States'**
 - b. Click on **'FGN: Federal Government of Nigeria'** to have access to 'pay a biller form'
 - c. Fill the 'pay a biller' form with the following information:
 - i. Who do you want to pay: **Ahmadu Bello University, Zaria**
 - ii. Name of service/purpose: **ABU PPRC Training**
 - iii. Amount to pay: click on the amount box and type the amount
 - iv. Select currency: **Naira**
 - v. Payer's name: **Payer's full name**
 - vi. Payer's phone:
 - vii. Payer's email:
2. Candidates are expected to print their Remita receipts and send to **pprc@abu.edu.ng** or through WhatsApp to **08085978405**

Kindly register for any of these courses via:

<https://forms.gle/YiHoQtD7cVyzQQqF6>