

BPP/DG/2025/307

October 17th, 2025

To: All Procuring Entities

**EXTENSION OF DEADLINE FOR SUBMISSION OF HARD COPIES
FOR THE INDUCTION/CONVERSION EXERCISE**

The Bureau of Public Procurement (BPP) wishes to inform all Procuring Entities that the deadline for submitting hard copies of nomination documents for the forthcoming Induction/**Conversion Exercise** has been **extended by one week**. The new deadline is **5:00 p.m. on Thursday, 23rd October 2025**.

2. Please note that only Procuring Entities that have completed their online submissions are eligible to submit the hard copies of their nomination documents. **This extension is granted solely to enable affected MDAs to finalize their hard copy submissions.**

3. All hard copies must be submitted on or before the new deadline as stated below:

Date: Thursday, 23rd October 2025

Venue: Bureau of Public Procurement, Bank of Industry Building II,
Central Business District, Abuja

4. Please be advised that no further extensions will be granted after this date. MDAs are therefore encouraged to ensure timely submission to avoid disqualification.

5. This notice is issued for your information and strict compliance.



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Director General/CEO