

BPP/DG/2025/333

November 11, 2025

CIRCULAR

**The Chief of Staff to the President, C-in-C,
The Deputy Chief of Staff to the Vice-President,
Chief Justice of Nigeria,
Secretary to the Government of the Federal,
The Head of the Civil Service of the Federation,
Permanent Secretaries/Heads of Extra-Ministerial Departments
Service Chiefs/Inspector-General of Police,
Chairman, Federal Civil Service Commission
Chairman, Police Service Commission,
Chairman, Code of Conduct Bureau
Chairman, Code of Conduct Tribunal
Chairman, Federal Character Commission,
Chairman, Revenue Mobilization, Allocation And Fiscal
Commission,
Chairman, Federal Inland Revenue Service,
Chairman, Independent National Electoral Commission,
Chairman, National Population Commission,
Chairman, Independent Corrupt Practices and Other Related
Offences Commission,
Chairman, Economic and Financial Crimes Commission,
Chairman, National Drug Law Enforcement Agency
Clerk of the National Assembly
Chief Registrar, Supreme Court of Nigeria,
Accountant General of the Federation,
Auditor-General for the Federation,
Surveyor-General of the Federation,
Directors-General, Chief Executives of Parastatals, Agencies
and Government Owned Companies**

ONLINE PRE-REGISTRATION FOR THE MEETING OF ALL NON-POOL PROCUREMENT OFFICERS SERVING IN FEDERAL PARASTATALS, AGENCIES, INSTITUTIONS AND GOVERNMENT-OWNED COMPANIES WITH THE DIRECTOR-GENERAL

Sequel to earlier circular, Reference No. **BPP/DG/2025/325** dated 30th October, 2025, inviting all Procurement Officers serving in Federal Parastatals, Agencies, and Institutions to an important meeting with the Director-General, an online pre-registration form is hereby forwarded for the attention of all Non-Pool Procurement Officers only.

2. Consequently, all concerned procurement officers are enjoined to pre-register via the links before the scheduled dates for the meeting:

<https://forms.gle/vyNccwJboPEChGKw6>

<https://bit.ly/4qIXNhT>

3 For your reminder, please note that the meeting is strictly restricted to Non-Pool Procurement Officers and the dates, time and venue remained as earlier scheduled:

Date	Category of Officers	Time
Thursday 20th November, 2025, Batch I	SGL 15-17	11:00 a.m.
Friday, 21st November, 2025, Batch II	SGL 08-14	11:00 a.m.

Venue: Auditorium of the National Commission of Colleges of Education, Plot 829, Cadastral Zone A01, Ralph Shodeinde Street, Garki, Abuja.

4 This is forwarded for information and attention of all concerned officers for strict compliance, please.


Dr. Adebowale A. Adedokun, FCIPS (Chartered), ACFE
Director General/CEO